



MEMORANDUM

TO: Toby Futrell, City Manager

FROM: Cathy Rodgers, Director, Human Resources and Civil Service

DATE: November 29, 2007

SUBJECT: Civil Service Commission Reappointment

The term of one member of the Civil Service Commission has expired. The City Manager has the authority to fill this opening. I recommend the reappointment of Mr. Gerald F. Henderson to the Commission.

The Civil Service Commission regulates the appointment, promotion, suspension and removal of fire fighters and police officers according to Chapter 143 of the Local Government Code and local civil service rules adopted by the Commission. The commission's three members are appointed to staggered, three-year terms by the City Manager and are confirmed by the City Council. In Austin, potential members are recommended to the Manager by the Director of Civil Service. The law does not specify the number of terms a Commission member may serve; however, the law does require a two thirds majority vote by Council for a reappointment beyond three terms. Mr. Henderson falls into this category as he has served since 1983.

Mr. Henderson has asked to be reappointed to the Commission. I let the Police and Fire Chiefs know about the possible reappointment as well as the presidents of the two associations.

The record reflects Mr. Henderson's regular attendance and participation at Commission meetings. As current chair of the Commission, Mr. Henderson has a reputation for professionalism, fairness and integrity. Since the two other Commission members have served for only a year, Mr. Henderson's experience is invaluable.

For these reasons I would like to recommend the reappointment of Mr. Gerald Henderson to the Civil Service Commission.

Cathy Rodgers
Director, Human Resources Department and Civil Service